



37th International
Symposium
on ALS/MND



Abstract submission instructions

9-11 December 2026
Amsterdam, the Netherlands



Hosted by



Abstract submission instructions

Instructions to researchers submitting abstracts

Instructions to researchers submitting abstracts

Abstracts must be submitted by the **presenting author** during the submission period:
5 May – 9 July 2026 (23:59 UK time).

Submissions are limited to two abstracts per presenting author.

We advise you begin your submission well in advance of the submission deadline to ensure that any difficulties can be resolved in good time. Please ensure you have read the **conditions of acceptance** before submitting an abstract.

1. Start your abstract submission

To submit an abstract for the Symposium, please visit symposium.mndassociation.org/abstracts/ and click submit an abstract button to enter the abstract submission portal.

2. Create a new account

Once in the abstract submission portal, create a new account.

Forgotten your password?

Sign in

Email address

Password

The Password field is required.

Sign in

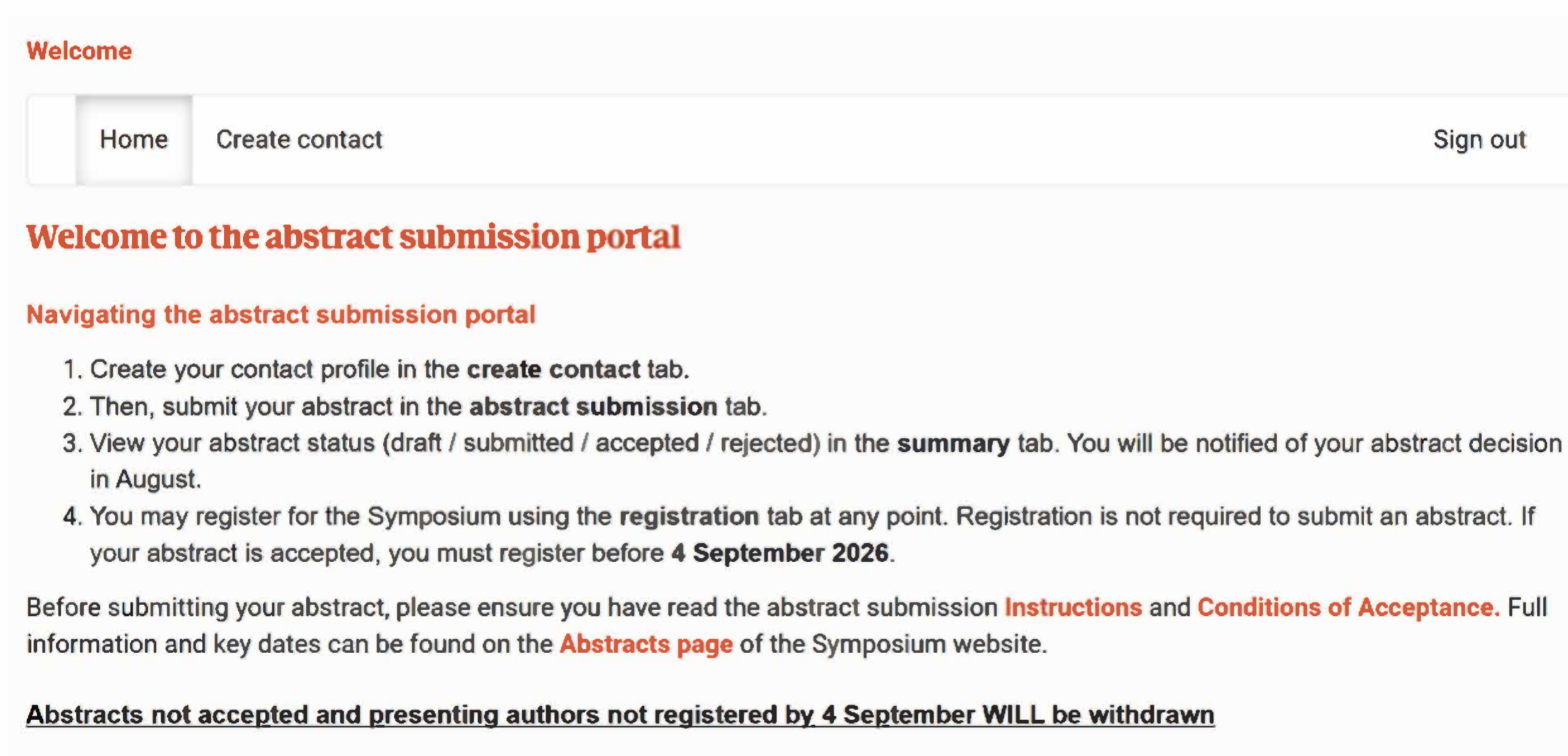
New account

Create new account



3. Welcome to the abstract submission portal

Once you have created your account, open your welcome to the abstract submission portal page. Please read the guidance on this page.



Welcome

Home Create contact Sign out

Welcome to the abstract submission portal

Navigating the abstract submission portal

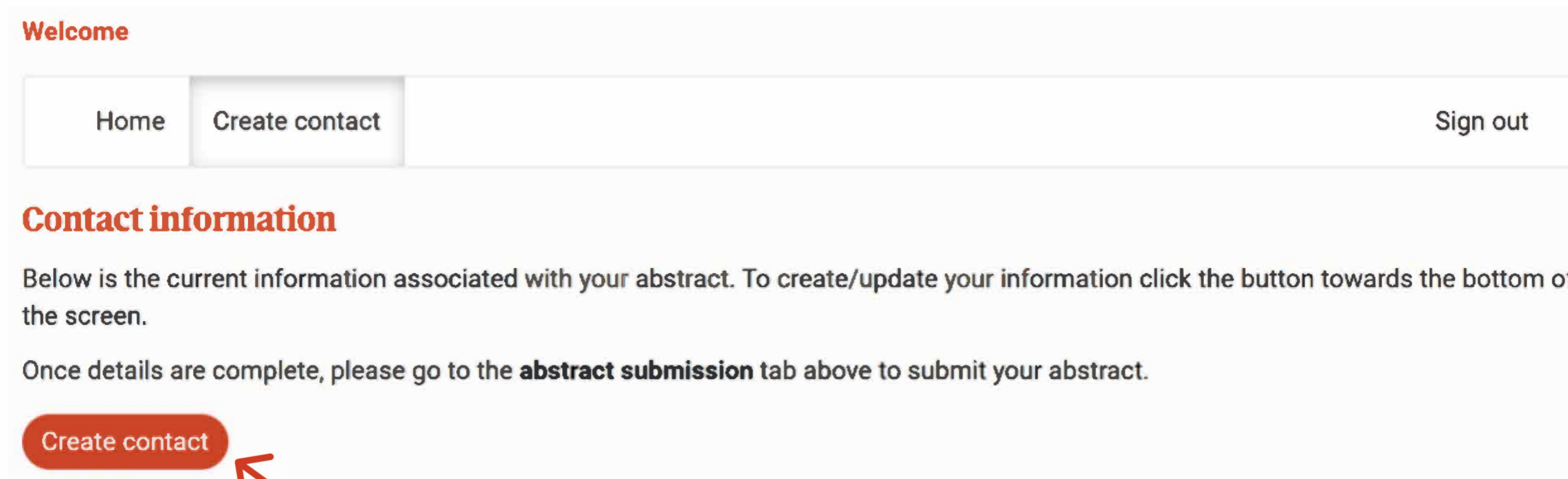
1. Create your contact profile in the **create contact** tab.
2. Then, submit your abstract in the **abstract submission** tab.
3. View your abstract status (draft / submitted / accepted / rejected) in the **summary** tab. You will be notified of your abstract decision in August.
4. You may register for the Symposium using the **registration** tab at any point. Registration is not required to submit an abstract. If your abstract is accepted, you must register before **4 September 2026**.

Before submitting your abstract, please ensure you have read the abstract submission **Instructions** and **Conditions of Acceptance**. Full information and key dates can be found on the **Abstracts page** of the Symposium website.

Abstracts not accepted and presenting authors not registered by 4 September WILL be withdrawn

4. Contact information

Go to the create contact tab in the top menu and click the create contact button to set up your account, you can review and edit your contact details here. Once complete, click submit to return to the portal.




Welcome

Home Create contact Sign out

Contact information

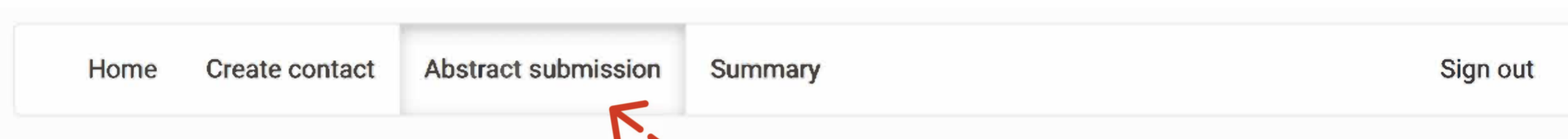
Below is the current information associated with your abstract. To create/update your information click the button towards the bottom of the screen.

Once details are complete, please go to the **abstract submission** tab above to submit your abstract.

Create contact 

5. Abstract submission tab

To begin entering your abstract go to the abstract submission tab in the menu bar. This may take a couple of minutes to load.



Abstract submission

Before submitting your abstract, please ensure you have read our abstract submission [Instructions](#) and [Conditions of Acceptance](#) on the Symposium website.

- Complete each step of the abstract submission process by clicking on each section on the left-hand side of the page.
- At any time in the process you can click the **save as draft** button to save your incomplete submission and return to it at a later time.
- Once all sections have been completed, you can submit your abstract in the **submit** section. Please note, you will be unable to edit your abstract after submitting.

If you have any questions, please feel free to contact us at abstracts@mndassociation.org.

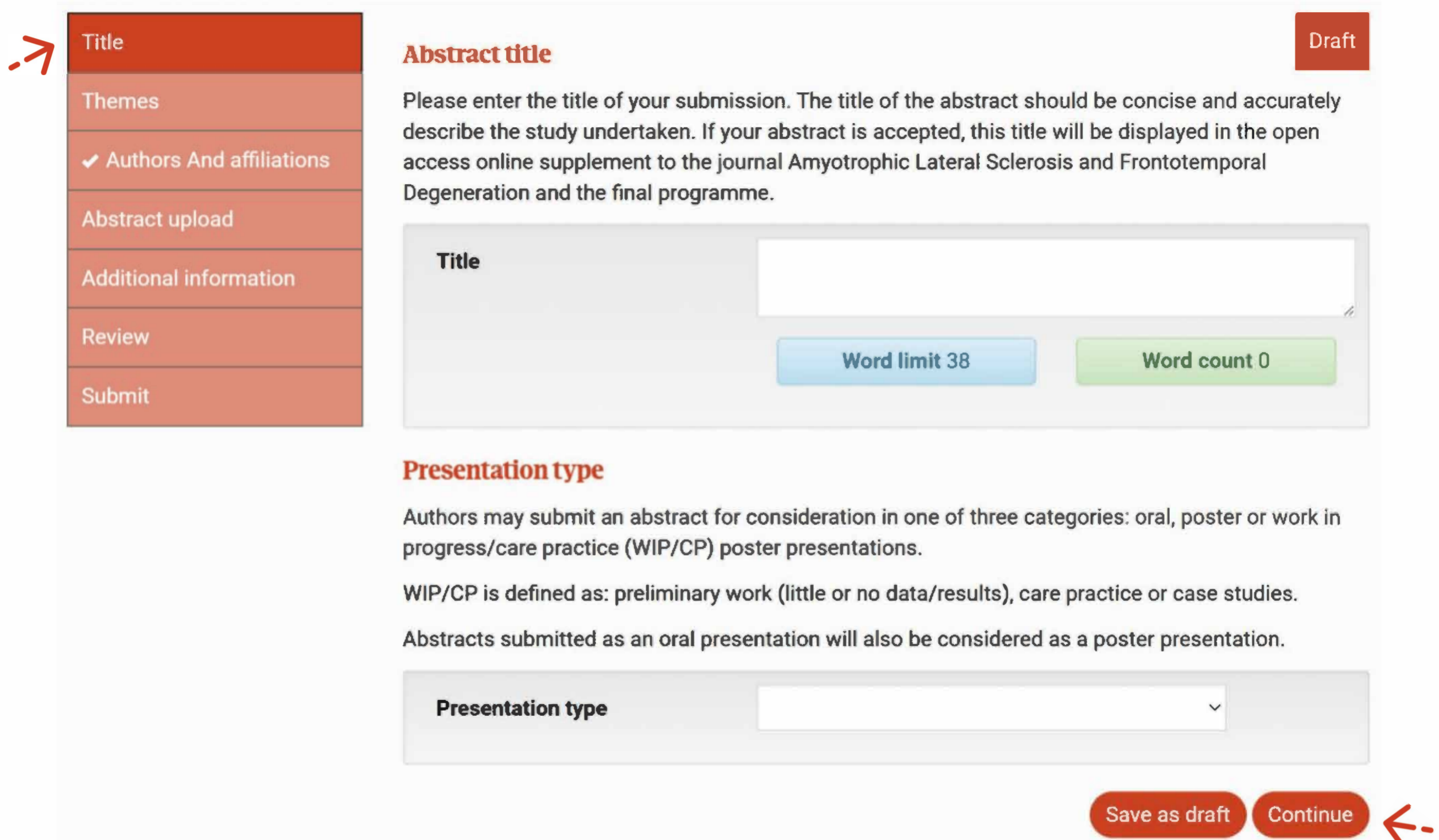
Title	Abstract title	Draft
Themes	<p>Please enter the title of your submission. The title of the abstract should be concise and accurately describe the study undertaken. If your abstract is accepted, this title will be displayed in the open access online supplement to the journal Amyotrophic Lateral Sclerosis and Frontotemporal Degeneration and the final programme.</p>	<div style="border: 1px solid #ccc; padding: 5px;"> <p>Title</p> <input type="text"/> <p>Word limit 38 Word count 0</p> </div>
✓ Authors And affiliations		
Abstract upload		
Additional information		
Review		
Submit		

5.1 Edit your abstract submission

Use the buttons on the left-hand side of the page to edit each component of the abstract submission (title, themes, authors and affiliations, abstract upload, additional information, review, and submit).

Once you have completed a section, click continue to move to the next section, or click save as draft to save your changes and return to your submission at a later time.

Once a section is completed, a tick will appear next to each section on the left.



The screenshot shows the 'Title' section of the abstract submission form. On the left is a navigation menu with options: Title (highlighted with a red arrow), Themes, Authors And affiliations (checked), Abstract upload, Additional information, Review, and Submit. The main content area is titled 'Abstract title' and includes a 'Draft' button. Below the title is a text box for the title, with a 'Word limit 38' button and a 'Word count 0' button. The 'Presentation type' section follows, with a dropdown menu and a 'Save as draft' button. A red arrow points to the 'Continue' button.

5.2 Abstract title

Enter the title of your submission (maximum 35 words).

5.3 Abstract theme

Select the most appropriate theme from the options in the drop-down menu.

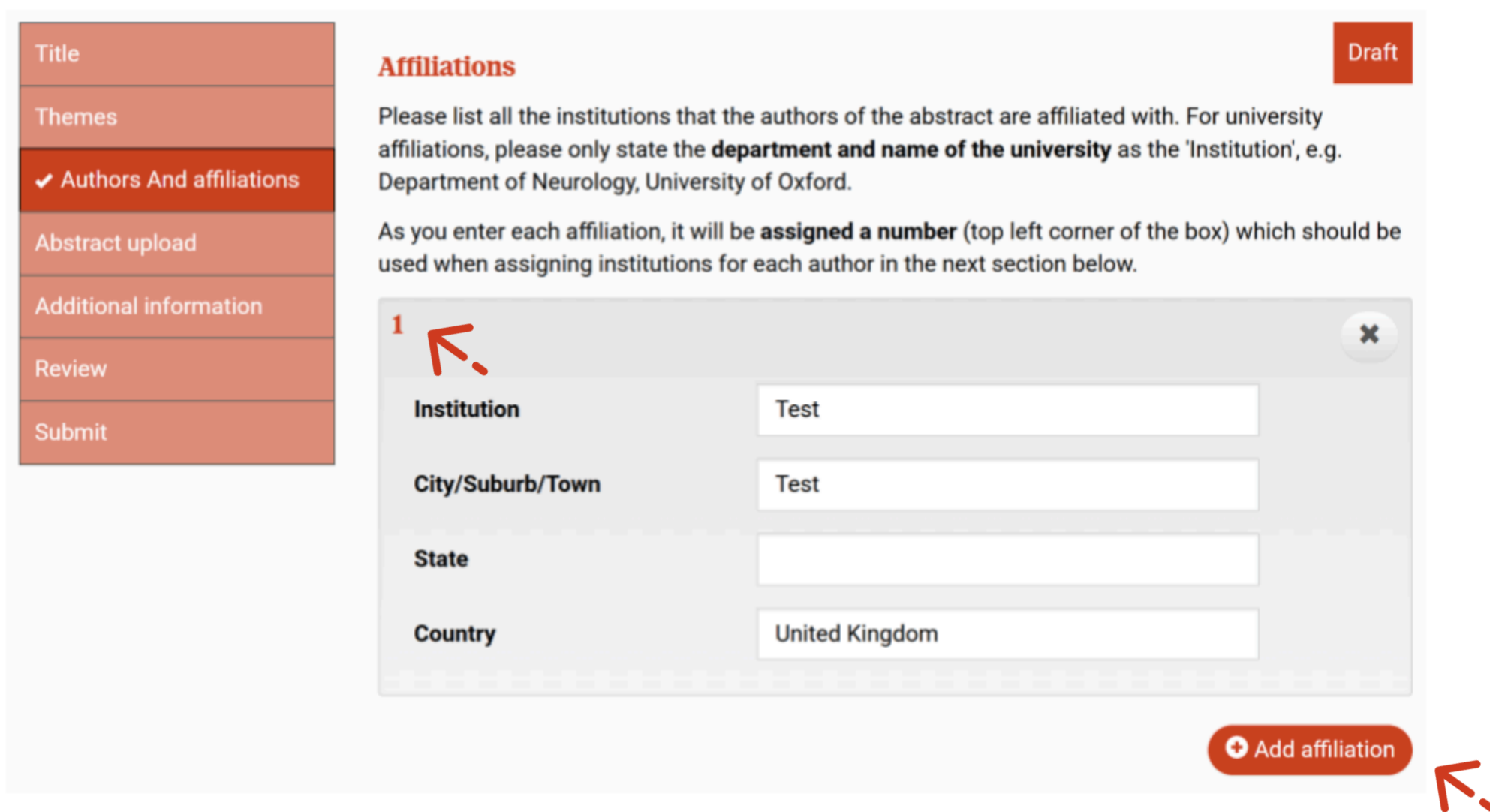
5.4 Authors and affiliations

Complete authors and affiliations section:

Affiliations:

- First enter the details of each university/institute that authors of the abstract are affiliated with, including the department and institution name.

- You may add multiple affiliations using the add affiliations button. Each affiliation will be assigned a number in the order that they appear (found at the top left of each box).



Affiliations Draft

Please list all the institutions that the authors of the abstract are affiliated with. For university affiliations, please only state the **department and name of the university** as the 'Institution', e.g. Department of Neurology, University of Oxford.

As you enter each affiliation, it will be **assigned a number** (top left corner of the box) which should be used when assigning institutions for each author in the next section below.

1 ✕

Institution

City/Suburb/Town

State

Country

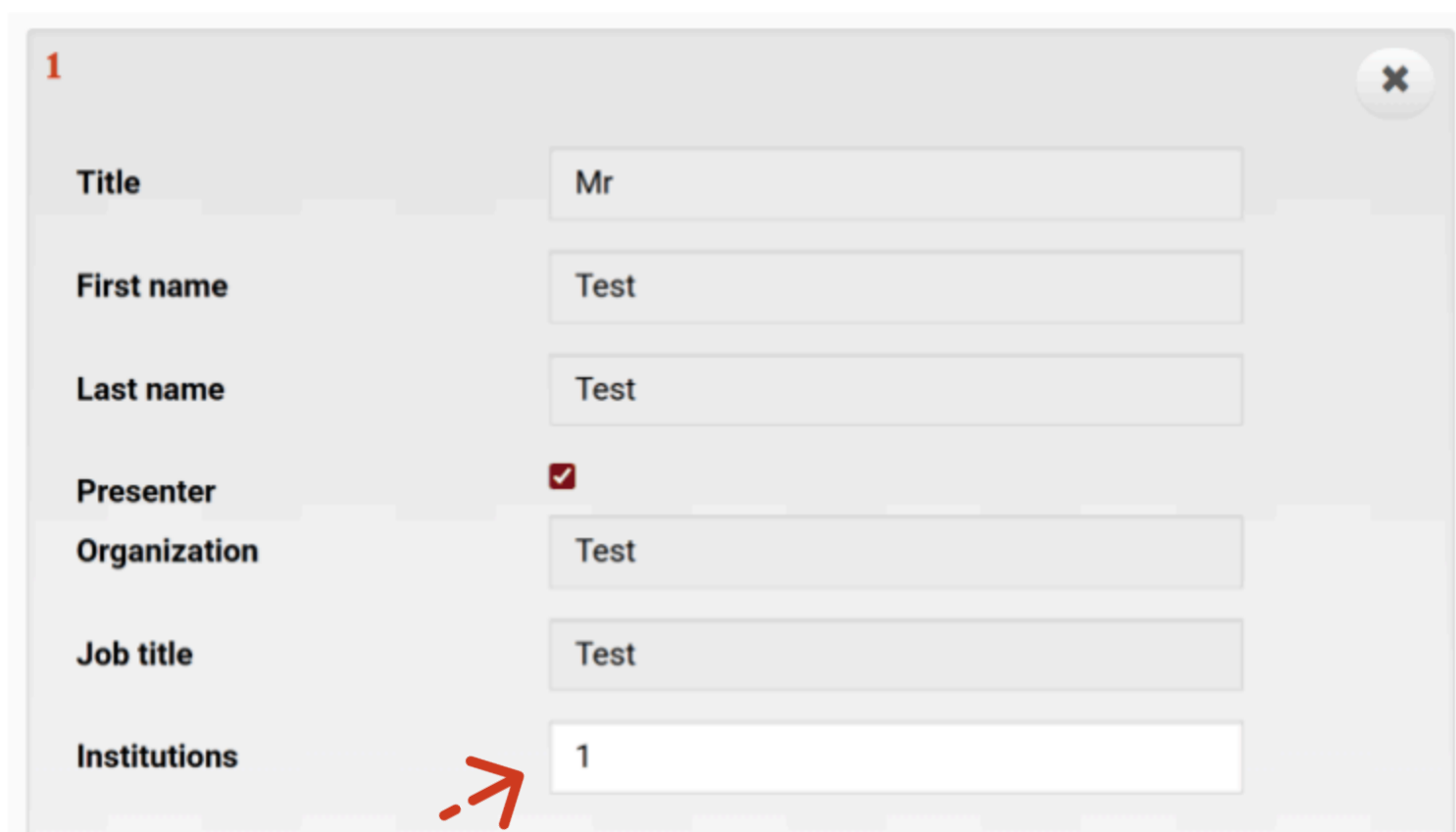
+ Add affiliation

Authors:

Once you have completed the affiliations, scroll down and fill in the details for each author on your abstract. Click the add author button for each new author.

For each author's institution(s), use the number assigned in the affiliations section above (rather than re-typing each institution's name).

For example, if an author is affiliated with the first university/institute entered above (Department of Neurology) then write the number 1 in the institutions section. If they are associated to the second affiliation, write the number 2. If the author is affiliated with both, write both numbers separated with a comma, ensuring there are no spaces, such as: 1, 2.



1 ✕

Title

First name

Last name

Presenter

Organization

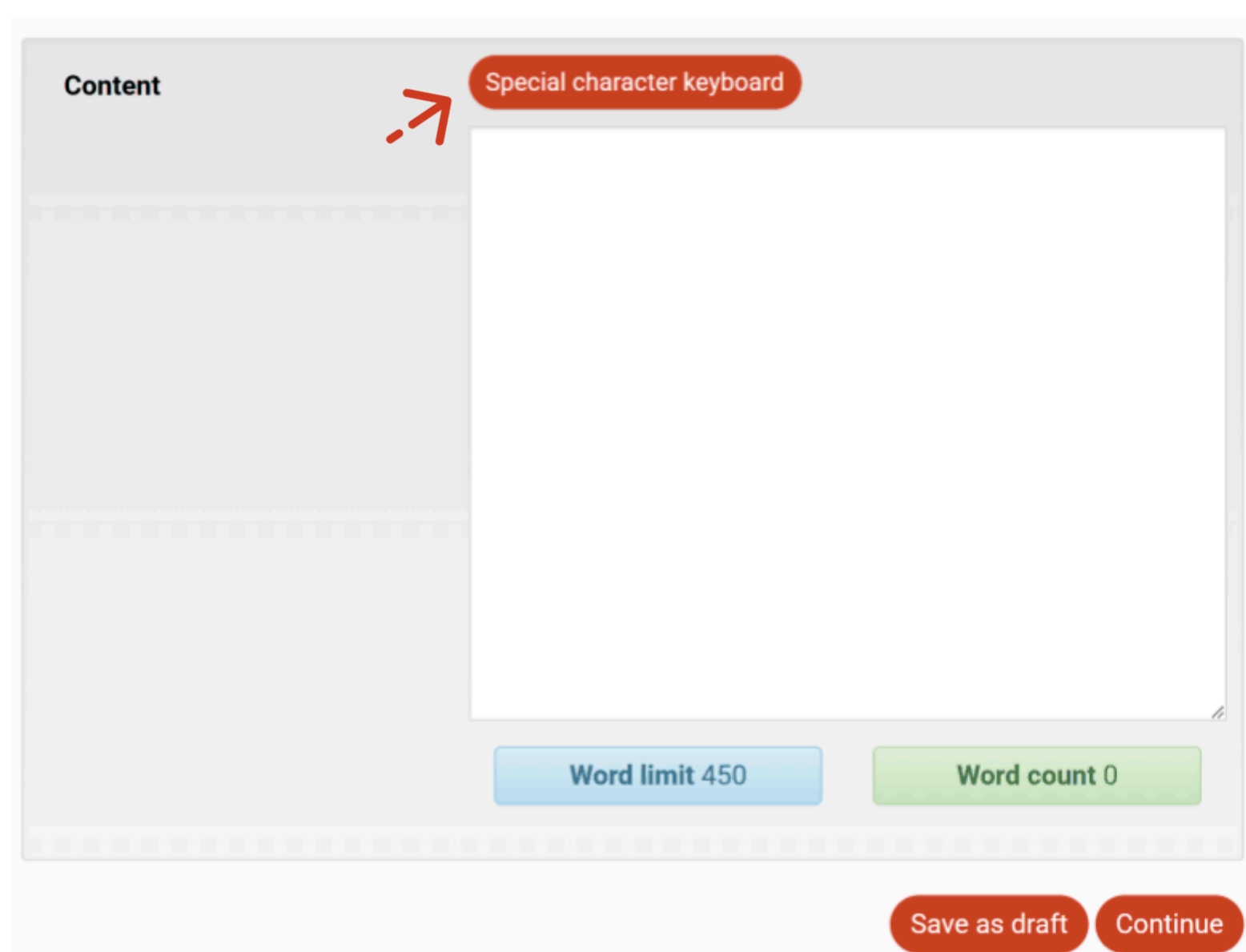
Job title

Institutions

5.5 Abstract upload

Type or insert your abstract in plain text with the appropriate subheadings (For example, background, introduction, methods, results, discussion, references, acknowledgments). Please note, special characters must be inserted manually using the special characters keyboard tool.

You can see an example of written abstract with subheadings and referencing in the Conditions of Acceptance document.



The screenshot shows a web interface for abstract submission. On the left, there is a 'Content' section with a dashed line indicating where to paste text. To the right, there is a large text input area. Above this area is a red button labeled 'Special character keyboard' with a red arrow pointing to it. Below the text area, there are two buttons: a blue one labeled 'Word limit 450' and a green one labeled 'Word count 0'. At the bottom right of the interface, there are two red buttons: 'Save as draft' and 'Continue'.

6. Additional information required

Complete the additional information requested:

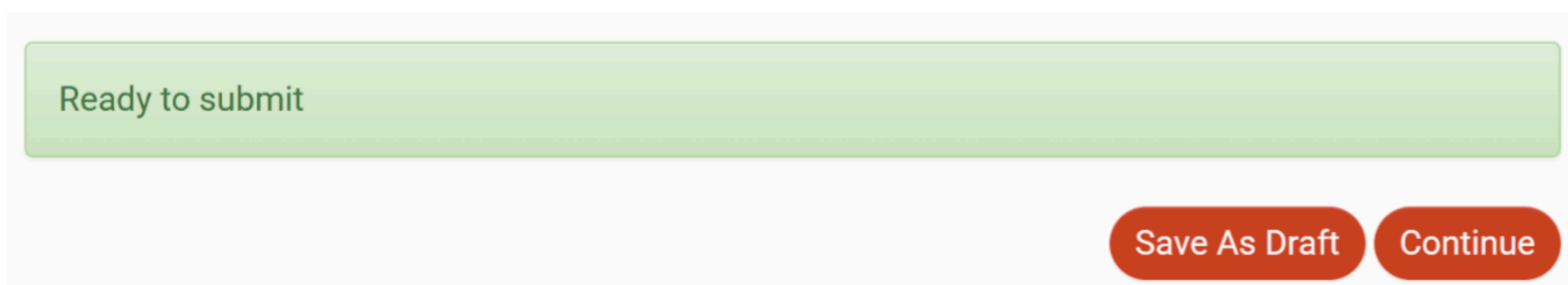
- Please confirm you will register in full by 4 September 2026 and attend the Symposium in-person.
- Would you be happy for us to use your presentation material in MND Association reporting?
- Do you wish to be considered for a poster prize?

7. Review your abstract

In the review section, please review your full abstract carefully. Your abstract will **not** be proofread. Please correct any errors in content and formatting, paying close attention to any special characters and affiliation/author numbering in your abstract.

You will not be able to edit your abstract once it is submitted.

At the bottom of your abstract, a red text box will flag any incomplete sections. Please return to complete these. If you have completed all the required sections, a green text box will appear stating ready to submit. Once you are happy with your abstract, click continue to go to the final submit section.



8. Submit your abstract

Once all sections are complete, a submit button should appear on the final page.

If only a save as draft box shows here, you have not completed all the required sections. Please return to the review section to see which section is incomplete.

Only once you are certain that your abstract is complete and requires no further changes, please ensure you have read and agree to the Conditions of Acceptance and click submit to send your abstract to review.

If you think you will need to make any changes, keep the abstract saved as a draft so that you can return to the abstract from the summary tab and edit it until the submission deadline (9 July 2026, 23:59 UK time).

9. Summary

Once submitted, you will be directed to the summary tab. The status of the abstract will show as submitted. You are able to view this submission but will not be able to edit the abstract. Any submissions that are saved as a draft will also appear on this page with a draft status where you can click edit/delete. You will be notified of the abstract decision in late August.

Home Create contact Abstract submission **Summary** Registration Sign out

Abstract summary

Here you can see the status of your abstract (draft / submitted / accepted / rejected). To view your submitted abstract, click on the **View** button. Please note, submitted abstracts cannot be edited and submissions are limited to **two** abstracts per presenting author so you will not be allowed to submit another abstract.

For any more information, please visit our [Symposium website](#). If you have any queries regarding your abstract submission, please contact us at abstracts@mndassociation.org.

Title	Status	Document	
Test	Submitted	<input checked="" type="checkbox"/> Abstract upload	View

For more information, please refer to the Conditions of Acceptance or visit the Symposium website.

If you have any questions, please email us at abstracts@mndassociation.org.

10. Registration

The registration tab will appear when an abstract has been drafted or submitted. An abstract can be submitted without registering, however if your abstract is accepted, you will be required to register by 4 September 2026 to secure your presentation slot.

Use the click to register button to be taken to the main registration page. This will ensure your registration is linked to your abstract account.

Home Create contact Abstract submission Summary **Registration** Sign out

Registration

Thank you for submitting an abstract. To secure your place, please use the **Click to register** button to enter the main registration site. Please note: Oral and poster presenters will be required to attend the symposium **in-person** to present your data.

[Click to register](#) ←